



**Wastewater Treatment Utility**  
**500 South River Road**  
**West Lafayette, IN 47906**  
**Phone: 765-775-5145**  
**Fax: 765-775-5149**

Memo to: Mayor John Dennis  
Board of Public Works and Safety

Memo from: Dave Henderson  
Utility Director

Date: May 26, 2015

RE: Matthew Cooper, Part-Time Lab Technician

I recommend the City of West Lafayette to approve the hiring of Matthew Cooper for the vacant part-time Lab Technician position. This regular part-time position is for twenty hours per week and will start at \$11.50 an hour. Mr. Cooper will start his position on June 1, 2015.

cc: Nicole Stocks, Payroll Administrator  
Diane Foster, Human Resources  
File